

- All dormitory facilities are smoke free environments. The use of any alcohol, drugs or tobaccos will not be permitted.
- No food or beverages shall be consumed or stored in facilities. Chewing gum shall be discouraged.
- Carpeted areas are to be protected by removing muddy or soiled shoes and leaving shoes in the entry way or by carrying shoes to sleeping areas.
- All renters shall have one responsible person assigned to each dormitory to act as the "in charge" person. This person shall be responsible for the key and be the contact person with the International Peace Garden staff in the event of a mechanical malfunction, plumbing problem, etc.
- It is strongly recommended that the dormitory be locked when unoccupied. This encourages safety and security for the user and personal belongings.
- The only doors to be used for entrance and exit shall be the main entrance. The single exit doors located on each end of the wings are to be used for emergency exit only and not as an entrance or exit on a casual basis. An alarm will sound if these doors are used.
- The rooms marked 'Electrical' and 'Mechanical' are to always remain locked and are not to be accessible to dorm renters. International Peace Garden maintenance personnel should be notified immediately if a problem is detected. No renter shall attempt to correct a mechanical or electrical problem on their own.
- It is the responsibility of the renter to thoroughly inspect each facility for graffiti, broken items and/or any other damage prior to their departure. After inspection, any needed repair or maintenance needs shall be reported to the International Peace Garden Executive Director in writing. Upon completion of the entire rental period, all facilities used will be inspected by the International Peace Garden Executive Director, or authorized International Peace Garden staff member with any alterations, vandalism and/or abuse not considered as normal wear listed in writing. It will be the renters responsibility to reimburse the International Peace Garden for the cost or necessary time and repair to return the facility to its form prior to rental.
- Any broken items, e.g. fixtures, glass, etc. or signs of maintenance needs e.g. moisture leaks, leaking faucets or fixtures, carpet spots, etc. should be reported to the International Peace Garden staff immediately.
- & mid dot; The use of any tape, stick pins or tacks is prohibited on any surface except the bulletin boards designed for that purpose.
- No signage of any kind shall be affixed to any surface on the interior or exterior of the dormitories.