

2011 REGULATIONS - ERRICK WILLIS PAVILION

The rental charge for the Errick Willis Pavilion is as follows:

Upstairs only: \$75.00 per hour or \$250.00 per day for non-profit organizations. (seats 100)

Both Floors: \$400.00 per day. (each floor seats 100 guests)

Note: (12) round 60" tables (5) square tables for four (20 total) 8' & 6' tables

Wedding Package All Inclusive: \$620.00-Wedding Day ----- Additional Days \$100.00

Gate Admission Fees for wedding couple, parents, wedding party, minister, photographer, wedding guests – day of wedding and rehearsal, if you should desire to have a rehearsal.

Formal Garden Rent/Set-up - Exclusive Privacy - Entire Errick Willis Pavilion is rented.

The damage/security deposit is required in the amount of \$100.00, if there is no alcohol served, or \$300.00, if alcohol is served. Include the damage/security deposit along with the Wedding Agreement Form. The remaining balance is due no later than two months prior to the wedding. The International Peace Garden must be notified of your cancellation two months prior of the wedding date in order to receive the damage/security deposit refund.

After inspection of the facility following your event; your deposit may or may not be rewarded to you. The International Peace Garden CEO determination, that the building was left dirty or items broken are the only criteria required for the Peace Garden to keep the deposit. The CEO's decision is final and not negotiable.

The seating capacity of the pavilion is 100 people on each of the two floors. The kitchen facilities may be used by a caterer providing your food requirements. It is your responsibility to secure the caterer of your choice. The International Peace Garden has an in-house caterer to provide the wedding party with menus to suite any occasion and budget.

Our office can provide you with the names and telephone numbers of caterers, which have provided service within the Garden. If you are having an out of house caterer, you are to inform the International Peace Garden office of their name, address and contact person prior to rental. Any arrangements with a caterer are strictly your responsibility and at your discretion. The International Peace Garden will not be held liable for any situations that may result from such catering services, and/or food preparation. Any equipment damaged will be assessed to the group renting the Pavilion.

All liquor on the premises of the Errick Willis Pavilion requires a Manitoba Liquor Permit. The International Peace Garden will not be held liable for anyone not obtaining a permit.

Please be advised that the Errick Willis Pavilion is handicap accessible.

International Peace Garden Inspection of the Errick Willis Pavilion will follow the next morning.

After reading the regulations, please sign the Wedding Reservation, Confirmation, Agreement Form, and return it to the International Peace Garden along with your security/damage deposit. We will confirm with you receiving and approval of your form.

Thank you,

Peace Garden Staff